

Vendors and Peddlers Licenses for the City of Montague

Vendors in vehicles, trailers or mobile booths, who wish to sell food and/or beverages within the City of Montague, must first obtain a license by filing an application with the City Clerk at Montague City Hall. All licenses are subject to approval by the Chief of Police and City staff.

To obtain a license, all vendors must provide proof of the following:

- Health Department Permit for Sale of Food
- State of Michigan Sales Tax License
- General Liability Insurance (naming the City as an additional insured with \$1,000,000/occurrence coverage when operating on City property or streets)

All permit fees to the City are due in advance. In addition, the following rules/regulations apply to specific events or situations:

Stationary Vendors

This category includes those vendors doing business on either private property or City-owned property, at any time, including holidays and special events not otherwise specifically addressed below.

- **Private Property:**
- Vendors may set-up on private property by making arrangements with property owners. The permit fee to the City is \$35 per day, \$175 for a week, or \$300 per season.
- Written proof of permission from the property owner is required.
- **City Property:**
- If approved, the permit fee on City property is \$60 per day, \$175 per week and \$300 for the season.
- Not all City property is available for use by vendors. Requests are evaluated on a case-by-case basis by the Chief of Police and City staff.
- Approval to use City electric must be received in advance, where available.

Mobile Vendors

- Pay a seasonal permit of \$100 to be able to canvas residential streets.
- Mobile vendors (e.g., ice cream trucks) are not permitted to sell products in the City's RV campground.
- Regular rates for private property and City parks/property apply.

Cruz'In

- Vendors must be authorized by the City's Cruz'In Committee.
- The fee to participate in Cruz'In is \$150 per wagon/truck/stand.

White Lake Arts Council Tuesday Night Concerts at the Band Shell

- Obtain approval from the White Lake Arts Council.
- Only use a generator for power if approved in advance by the Arts Council.
- Locate in an area that is approved by the Arts Council, subject to further approval by City staff.
- Pay an annual permit fee of \$100.
- Pay an additional \$25 annually if the City's electricity is used. If the available electric service is insufficient and an upgrade is desired, the cost will be entirely the responsibility of the vendor(s) using a design and electrician that is pre-approved by the City of Montague.
- For-profit vendors that are approved to operate during the Tuesday night concerts will share a percentage of their sales with the Arts Council.

Farmers' Market

- Vendors at the Farmers' Market must apply through and obtain permission from the Market Manager, who will assign a location. Space is limited; a waiting list is available. The Downtown Development Authority establishes the fees. See the Market Manager for available space and applicable fees.

Pumpkinfest

- Pumpkinfest vendors must be authorized by the White Lake Chamber of Commerce.
- Payment is made directly to the Chamber to help defray the operating and advertising expenses of Pumpkin Fest.
- Regular rates for private property and City parks/property apply.

Peddlers on Foot

- The daily permit fee is \$5 per individual.
- A special daily rate of \$5 is available to all members of a single non-profit corporation.
- Weekly, monthly and/or annual permits are not available.
- No license is required for peddlers under 18 years of age, operating under the direct supervision of a school or recognized charitable or religious organization.