

**CITY OF MONTAGUE
GUIDELINES AND APPLICATION FOR USE OF MAPLE BEACH PAVILION**

Maple Beach (Maple Grove) Park is open from dawn until dusk. The pavilion is available for reservation for a ½ day (4 hours) or a full day (8 hours). There are 13 picnic tables and two double electrical outlets available for use.

The reservation entitles the renting party to exclusive use of the area under the pavilion. The reservation does not reserve any other area of the park. No additional tents may be erected on the park grounds.

The cost for residents is \$25 for ½ day and \$50 for a full day. The cost for non-residents is \$30 per ½ day and \$60 for a full day. Make all checks payable to City of Montague.

In addition, a cleaning deposit check for \$50 is required and will be held without cashing unless the facility is not cleaned at the end of the rental period. Renters are required to clean the pavilion area and remove all of their garbage from the park. If the pavilion is not cleaned at the end of the rental period, the \$50 deposit will be cashed and is non-refundable at that point. The City reserves the right to exclude such renters from future use of the pavilion.

NO RESERVATION IS FINAL UNTIL THE APPLICATION IS COMPLETED AND THE FULL FEE AND DEPOSIT CHECK ARE RECEIVED AT CITY HALL.

1. Date of Reservation: _____
2. Indicate Half Day (up to 4 hours) or Full Day Reservation (up to 8 hours): _____
3. Time of reservation: Beginning at _____ AM/PM and ending at _____ AM/PM
4. Name and Address of Contact Person:

5. Phone Number of Contact Person: _____
6. Email of Contact Person (if available): _____
7. Type of Event: _____
8. Anticipated number of persons in attendance: _____

This Section for Use by City Staff Only

Application Approved by: _____ Date: _____

Reservation indicated on hard calendar by: _____ Online calendar: _____

Nonrefundable Reservation Fee Received: Amount _____ Check # _____

\$50 Cleaning Deposit: Check # _____ Name on check: _____

DPW confirmed clean-up _____ (date/initials) Check returned/destroyed _____ (date/initials).