



3778 Ferry Street
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GUIDELINES FOR USE OF MONTAGUE BAND SHELL

1. Park hours will be 5:00 a.m. to 11:00 p.m.
2. The Montague City Council will have ultimate authority over use of the Band Shell.
3. No mechanized units or motor driven vehicles will be allowed to drive on or park in the grassy area reserved for the seating of patrons attending the scheduled activity.
4. Reservations:
 - a. Reservations shall be required for any use of the Montague Band Shell.
 - b. Band Shell reservations must be made in writing no less than one month prior to the scheduled event.
5. General use of Band Shell
 - a. Fees:
 - * The fee schedule for use of the Band Shell is as follows:
 - "Not for profit" organizations shall be charged a nonrefundable fee of \$25.00. (Applicant may be required to provide documentation of 501 3(c) "Not for profit" designation.)
 - The fee for all other applicants shall be \$100.00, also nonrefundable.
 - A key deposit of \$25.00 will be collected at the time the key is issued and refunded when the key is returned.

Checks are to be submitted with the application and are to be made payable to the City of Montague. Checks will be returned if application is denied. Fees will not be returned due to inclement weather, or if applicant decides not to use Band Shell for any other reason.

 - b. All concessions in the park shall be operated by "not for profit" organizations. Applicants wishing to sell concessions shall indicate the organization wishing to sell the concessions and a brief description of the concessions to be offered.
 - c. Storage of equipment at the Band Shell shall not be permitted without written consent of the City of Montague. The City of Montague shall not be liable for any damage which may occur to equipment or materials placed in storage. The City is not liable for stolen property stored at the Band Shell.

- d. Disorderly conduct is prohibited as set forth in the City of Montague Code: (Chapter 46, Article V)
- e. The Montague Police Department shall monitor volume created by any event. If in the opinion of the Police Department the level of volume exceeds an acceptable level the Band Shell user shall reduce the volume to an acceptable level, or will be asked to vacate the premises.
- f. Trash that cannot be contained in receptacles provided at the park must be hauled away by the person or organization in charge of the event.
- g. Applicant shall provide the City proof of liability insurance upon request.
- h. Damage to facilities or park is prohibited. In the event damage occurs the applicant shall reimburse the City the full cost of repair.
- i. Events at the Band Shell are open to the public for no admission charge, however, a free will donation may be taken.
- j. Special events signs are subject to local restrictions for size, placement, quantity and duration.